

TRADE FACILITATION BASELINE

SINGLE ELECTRONIC WINDOW

Port Authority User Guide

Version: 1.0
Date: 18/11/2016

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DOCUMENT HISTORY

S.No	Date	Version. No	Description	Approved By
1	18/11/2016	1.0	First Release	

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CHAPTER 1

About this Guide

Welcome to the Trade Facilitation Baseline Single Electronic Window (TFB SEW) Port Authority user guide! This user guide aims to enumerate the process and steps involved in using TFB SEW.

This user guide is divided into different topics and sub-topics. Each topic discusses and shows the steps of the modules that the Port Authority can do in TFB SEW system.

Purpose and Audience

The purpose of this user guide is to help the Port Authority in doing the following tasks:

- Create Actual Arrival Reports
- Search Actual Arrival Reports
- Create Completion of Discharge Reports
- Search Completion of Discharge Reports

Document Conventions

Refer to this section to familiarise yourself with the visual aids used throughout the user guide.

Navigation

To assist you with accessing screens, pages, or windows, refer to the following navigation format:

Click **Arrival Reports** >> **Create Actual Arrival**

Buttons, fields, and other system elements

All system elements are highlighted in **Bold** text.

Hyperlinks

All topics mentioned in the user guide's content are hyperlinked. Click on the hyperlink to view the referenced topic.

Callouts

Callouts are presented differently from the original CONTENTS and highlight certain information.

There are two types of callouts: tips and warnings.



A Tip provides useful information that helps you complete a task or procedure.



A Warning refers to information that may be critical to the system's functionality and might affect data or system stability.

CHAPTER 2

About Trade Facilitation Baseline Single Electronic Window System

The TFB Single Electronic Window System is a trade facilitation system, for customs clearance of traded goods enabling parties involved in trade and transport to submit standardized information and documents with a single entry point, to fulfil legal import, export, and customs transit-related regulatory requirements. These documents are typically customs declarations, applications for import/export permits, and other supporting documents such as certificates of origin and trading invoices.

The main purpose for having a single window for a country or economy is to increase the efficiency through time and cost savings for traders in their dealings with government authorities for obtaining the relevant clearance and permit(s) for moving cargos across national or economic borders.

This chapter covers the following topics:

- [Getting Started](#)
- [Common Icons and Buttons](#)

Getting Started

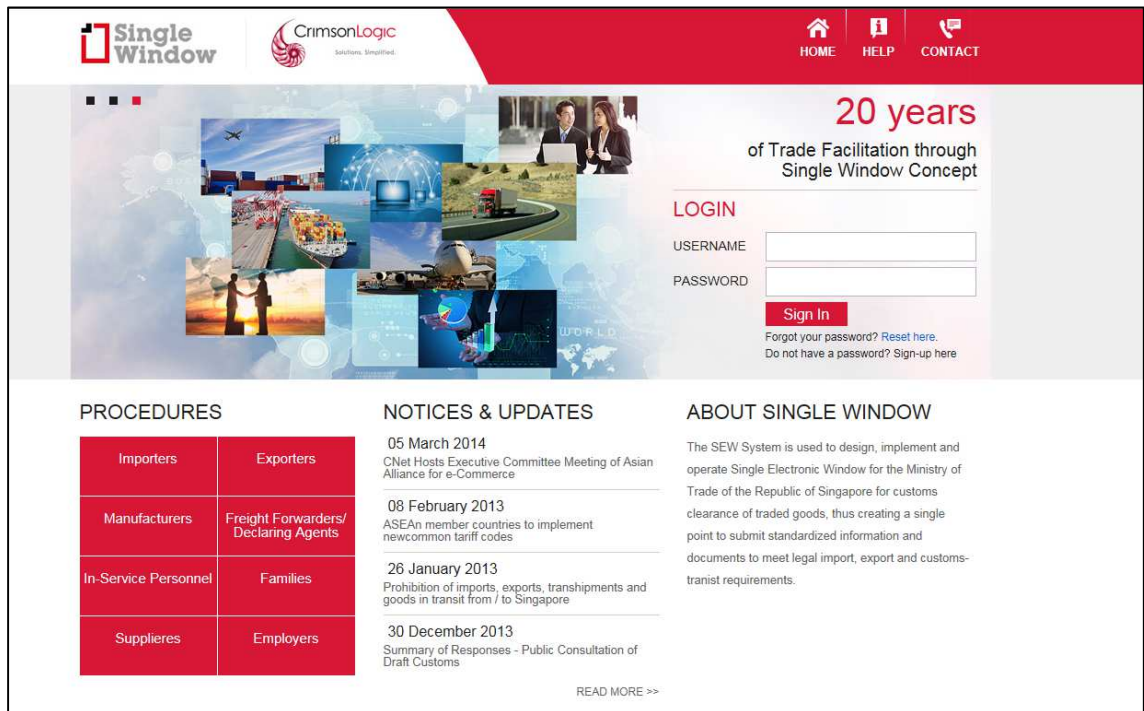
Refer to this section to familiarize yourself with the Trade Facilitation Baseline SEW System interface. This chapter also lists the process to follow in logging-in and logging-out of the system.

Logging In


To log in to the TFB SEW:

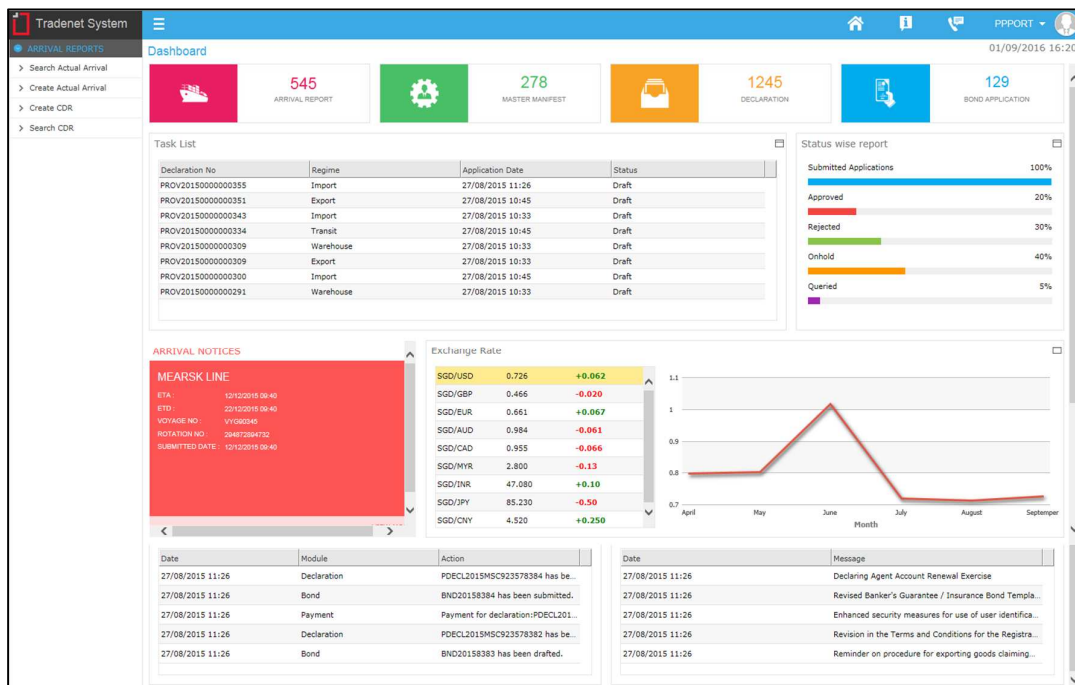
1. Type in URL <https://tfb2.crimsonlogic.com/TFBSEW/cuslogin/login.cl> in your Internet browser to access the TFB Single Window website.

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ABOUT TRADE FACILITATION BASELINE SINGLE ELECTRONIC WINDOW SYSTEM




Trade Facilitation Single Window Login Page

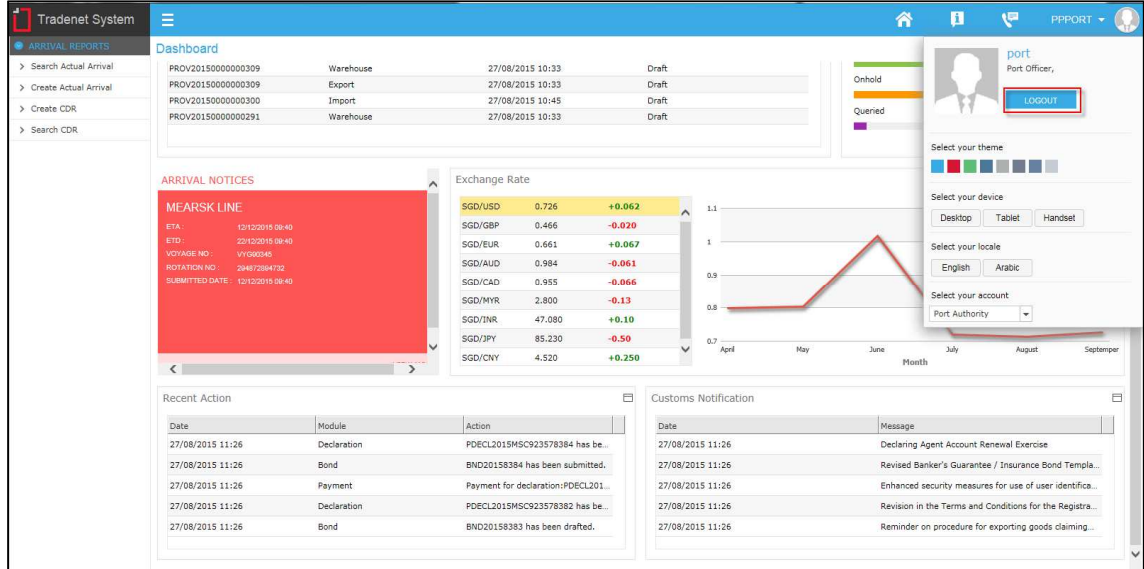
2. Enter the **USERNAME** and the **PASSWORD** in the fields provided and Click  button. Upon successful login the Trade Facilitation Single Window Home Page will be displayed.



Trade Facilitation Single Window Home Page

Logging Out



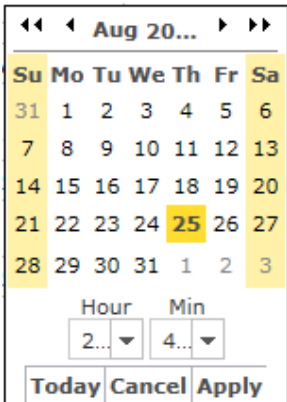
1. This function allows the user to log out from the application any time. User can sign out from the Trade Facilitation Baseline Single Window any time by simply clicking the  button available at the upper right corner of the main menu.



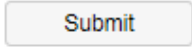
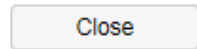
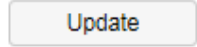
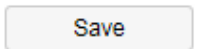
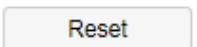









Log Out Page

Common Icons and Buttons

The following are the list of icons and buttons referenced across screens and their functionality.

Field/Button description	Action/Input Required
	<ol style="list-style-type: none"> 1. Click  to view the calendar. 2. Specify the required date and time from the respective portions of the calendar. 3. Click Apply.
	 <p>The screenshot shows a calendar for August 2015. The date '25' is highlighted in yellow. Below the calendar, there are dropdown menus for 'Hour' (set to 2) and 'Min' (set to 4). At the bottom, there are buttons for 'Today', 'Cancel', and 'Apply'.</p>

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ABOUT TRADE FACILITATION BASELINE SINGLE ELECTRONIC WINDOW SYSTEM

Field/Button description	Action/Input Required
	Click this button to submit the relevant details.
	Click this button to close the relevant tab details.
	Click this button to update the modified details relevant to the respective tab.
	Click this button to save the details of that particular tab.
	Click this button to clear the entered details and re-enter the field values.
	Click this icon to search for the exact search results from the available details.
	Click this icon to add a new record relevant to the respective tab.
	Click this icon to view the relevant tab details.
	Click this icon to print the relevant tab details.
	Click this icon to overview the relevant tab details.
	Click this icon to edit the relevant tab details.
	Click this icon to select and delete the record from the database.
	Click this icon to download the relevant tab details as a PDF document.
	Click this icon to download the relevant tab details as an Excel document.

CHAPTER 3

Arrival Reports

The Port Authority can Create, Search, Update and View Actual Arrival Reports and Completion of Discharge Reports in the TFB Single Electronic Window system.

Creating Arrival Reports is the first step in Manifest submission. The Impending Arrival Report (IAR) is created by the Shipping Agent. Once the IAR is submitted, a Rotation Number is generated which will be used in Manifest creation. When the vessel or aircraft arrives, the Port Authority will access the TFB SEW system, search for the IAR and update the IAR with the actual arrival details of the vessel or aircraft. This report is called the Actual Arrival Report (AAR). The Completion of Discharge Report (CDR) is an updated document of the AAR confirming that the discharge of the cargo is complete.

Creating Actual Arrival Reports

This functionality allows you to create the actual arrival reports of the vessel using the rotation number of the submitted arrival report in the TFB system.

To create an actual arrival report:


1. Click **Arrival Reports >> Create Actual Arrival**. The Create/Edit Arrival Report page will be displayed.

The screenshot shows a web application window titled "Create/Edit Actual Arrival Report" with a timestamp of "05/08/2016 08:47". The main content is a table labeled "ACTUAL ARRIVAL REPORTS LIST". The table has the following columns: Rotation Number, Rotation Date, Vessel Number, Voyage Number, Port Of Loading, Action, and Quick... The table contains 23 rows of data, each representing an arrival report with various details like dates, vessel names, and ports.

Rotation Number	Rotation Date	Vessel Number	Voyage Number	Port Of Loading	Action	Quick...
1 ROTNO425	16/07/2016 14:23	VAVREG001	1212	Katherine	[Icons]	[Icon]
2 ROTNO162	14/04/2016 08:48	Ves_08		TIPL SEZ/Chennai	[Icons]	[Icon]
3 ROTNO87	04/06/2015 08:05	87563		Adnet	[Icons]	[Icon]
4 ROTNO77	29/05/2015 13:39	VESS 1		Allentsteig	[Icons]	[Icon]
5 ROTNO88	04/06/2015 08:08	1097		Adnet	[Icons]	[Icon]
6 ROTNO78	29/05/2015 13:56	RTER		Altussee	[Icons]	[Icon]
7 ROTNO269	16/05/2016 12:20	9999	9999	Katoomba	[Icons]	[Icon]
8 ROTNO268	16/05/2016 11:14	3333	3333	Kawana	[Icons]	[Icon]
9 ROTNO260	01/06/2016 09:03	manifest_s_r	manifest_s_r	Katherine	[Icons]	[Icon]
10 ROTNO256	15/05/2016 08:14	test_risk	test_risk	Kerang	[Icons]	[Icon]
11 ROTNO416	15/07/2016 16:51	VAV_SYED	2	Kedron	[Icons]	[Icon]
12 ROTNO370	29/06/2016 12:18	Test-NM	Test_636	Kelso	[Icons]	[Icon]
13 ROTNO444	03/08/2016 14:05	VAV_SYED	9481364549	Singapore Container Terminal	[Icons]	[Icon]
14 ROTNO409	15/07/2016 15:12	NAME	1	Katherine	[Icons]	[Icon]
15 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	Keilor	[Icons]	[Icon]
16 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	Keilor	[Icons]	[Icon]
17 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	Keilor	[Icons]	[Icon]
18 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	Keilor	[Icons]	[Icon]
19 ROTNO390	13/07/2016 12:47	SYED	1234	Keith	[Icons]	[Icon]
20 ROTNO403	15/07/2016 09:23	Transshipment_NM	123	Kawana	[Icons]	[Icon]
21 ROTNO387	09/07/2016 09:35	Transshipment_NM	Test_NM_TRA	Kelso	[Icons]	[Icon]
22 ROTNO364	27/06/2016 14:04	Test_Sea_2706	Test3773	Katoomba	[Icons]	[Icon]
23 ROTNO342	02/06/2016 17:23	Testing674152	test631	Simondium	[Icons]	[Icon]

Create/Edit Arrival Report page

Following are the field and button descriptions of the **Search Actual Arrival Report** page.



Field/Button description	Action/Input Required
Search	Specify the search criteria details for Actual Arrival report.
Rotation Number	Enter the rotation number of the arrival report.
Rotation Date	Select the calendar icon  to select the rotation date of the report.
Vessel Number	Enter the vessel number containing the cargo.
Voyage Number	Enter the Voyage number of the vessel.
Port of Loading	Select the port of loading of the cargo from the dropdown list.



- If you do not know the complete search phrase (words) for any criterion, enter partial search phrase (words) and click the **Search** icon.
- To get an exact search result, you must enter the following search criteria:
 - Rotation Number
 - Rotation Date
 - Vessel Number
 - Voyage Number

2. Enter the information and the Search Results page will be displayed.

The screenshot shows a web application window titled "Create/Edit Actual Arrival Report" with a timestamp of "05/08/2016 08:47". Below the title bar is a tab labeled "ACTUAL ARRIVAL REPORTS LIST". The main content area contains a table with the following data:

Rotation Number	Rotation Date	Vessel Number	Voyage Number	Port Of Loading	Action	Quick...
1 ROTN0446	04/08/2016 16:06	Transhipment_NM	112233	Katherine		

Search Results page

3. Click the  icon. The Arrival Report Details tab page will be displayed.

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ARRIVAL REPORTS

Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | Slot Charterers Details | Confirmation | Arrival Report Approval | Actual Arrival Report Details

Impending Arrival Report

Rotation Number : ROTNO446 Rotation Date : 04/08/2016 16:06

Vessel/Aircraft Details

Vessel Identifier Registration Number : VES_NM_TRA Vessel Number : Transhment_NM

Carrier : C05-MOL Enterprise Nationality Of Carrier : AU

Voyage Number : 112233

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : SGBKM-Bukit Merah Estal

Next Port Of Call : AUKTR-Katherine Final Port Of Destination : AUKTB-Katoomba

Master Name : vesta Agent : C001

Customs Office : 01-Tuas Checkpoint

Arrival/Departure Details

Estimated Time Of Arrival : 19/08/2016 16:13 Berth Request : 12-12

Estimated Time Of Departure : 20/08/2016 16:13 Remarks :



Arrival Report Details Tab page

4. Click **Slot Charterers Details** Tab. The Slot charterers Details page will be displayed.

Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | **Slot Charterers Details** | Confirmation | Arrival Report Approval | Actual Arrival Report Details

SLOT CHARTERERS LIST

Rotation Number	Slot Charterer	Action
1 ROTNO446	PIL (Pacific Int. Line)	 



Slot Charterers Details page

5. Click  icon. The Slot Charterer Details page will be displayed.

Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details **Slot Charterers Details** Confirmation Arrival Report Approval Actual Arrival Report Details

SLOT CHARTERERS LIST


Rotation Number	Slot Charterer	Action
1 ROTN0446	PIL (Pacific Int. Line)	 

SLOT CHARTERERS DETAILS

Rotation Number :

Slot Charterer :

Slot Charterer Details Page

6. Click **Close** button to close the slot charterer details.
7. Click  icon to preview the slot charterer details.

Print Preview Print

Slot Charterer:	PIL (Pacific Int. Line)
Rotation Number:	ROTN0446
Rotation Number:	ROTN0446
Name:	PIL (Pacific Int. Line)

Slot Charterer Print Preview Page

8. Click **Print** button to print the actual arrival report details.
9. In the Create/Edit Actual Arrival report page, click **Confirmation** tab. The Confirmation details page will be displayed.

PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | Slot Charterers Details | **Confirmation** | Arrival Report Approval | Actual Arrival Report Details

Impending Arrival Report

Rotation Number : ROTN0446 Rotation Date : 04/08/2016 16:06

Vessel/Aircraft Details

Vessel Number : Transhipment_NM Vessel Identifier Registration Number : VES_NM_TRA

Carrier : COS-MOL Enterprise Nationality Of Carrier : AU

Voyage Number : 112233

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : SGBKM-Bukit Merah Estal

Next Port Of Call : AUKTR-Katherine Final Port Of Destination : AUKTB-Katoomba

Master Name : vesta Agent : C001

Customs Office : 01-Tuas Checkpoint

Arrival/Departure Details

Estimated Time Of Arrival : 19/08/2016 16:13 Berth Request : 12-12

Estimated Time Of Departure : 20/08/2016 16:13 Remarks :





Confirmation page

10. Click **Arrival Report Approval** tab to view the arrival report approval details.


Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | Slot Charterers Details | Confirmation | **Arrival Report Approval** | Actual Arrival Report Details

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTN0446	Arrival Report Submitted	04/08/2016...	 
2 ROTN0446	Approved By Customs	04/08/2016...	 





Arrival Report Approval Page

11. Click  icon of the arrival report ID that you want to view. The Arrival Report Approval Details view page will be displayed.

Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | Slot Charterers Details | Confirmation | **Arrival Report Approval** | Actual Arrival Report Details

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTN0446	Arrival Report Submitted	04/08/2016...	 
2 ROTN0446	Approved By Customs	04/08/2016...	 

ARRIVAL REPORT APPROVAL DETAILS

Arrival Report Id : ROTN0446

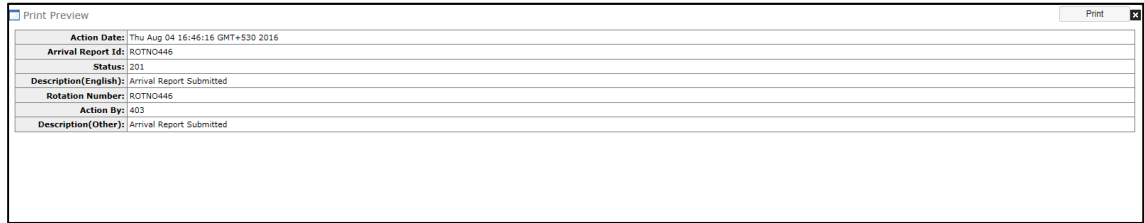
Status : * Arrival Report Submitted Remarks : *


Close

Arrival Report Approval Details Page

12. Click **Close** button to close the approval details.

13. Click  icon to preview the arrival report details.



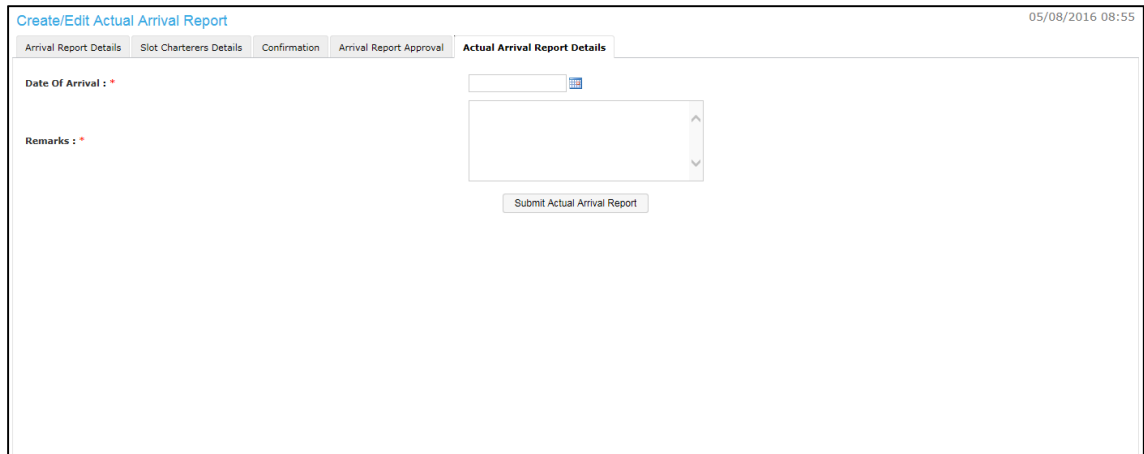
Print Preview Print 

Action Date:	Thu Aug 04 16:46:16 GMT+530 2016
Arrival Report Id:	ROTN0446
Status:	201
Description(English):	Arrival Report Submitted
Rotation Number:	ROTN0446
Action By:	403
Description(Other):	Arrival Report Submitted

Arrival Report Print Preview Page


14. Click **Print** button to print the actual arrival report details.

15. In the Create/Edit Actual Arrival report page, Click **Actual Arrival Report Details** tab to view the arrival report details.



Create/Edit Actual Arrival Report 05/08/2016 08:55

Arrival Report Details | Slot Charterers Details | Confirmation | Arrival Report Approval | **Actual Arrival Report Details**

Date of Arrival : * 

Remarks : *


Arrival Report Details Confirmation Page

16. Enter the **Date of the actual arrival** of the cargo using the calendar icon.

17. Enter the **Remarks** relevant to the actual arrival if any.

18. Click **Submit Actual Arrival Report** button to submit the created actual arrival report details. The Arrival Report submitted confirmation message will be displayed.



Note 

 Record has been submitted successfully

Submit Confirmation Message

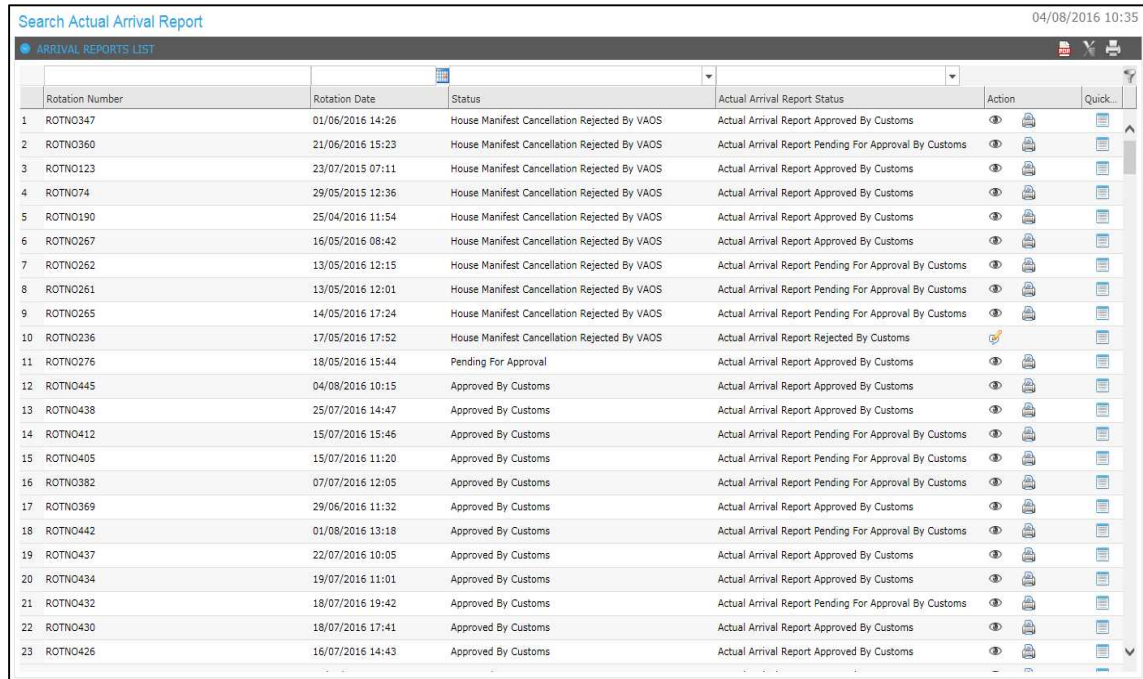
19. Click **OK** button to close the confirmation message.

Searching Actual Arrival Reports

This functionality allows you to Search for, Edit, View and Print the actual arrival reports details in the TFB system.

To search for actual arrival reports:

1. Click **Arrival Reports>>Search Actual Arrival**. The Search Actual Arrival Report Page will be displayed.



Rotation Number	Rotation Date	Status	Actual Arrival Report Status	Action	Quick...
1 ROTN0347	01/06/2016 14:26	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Approved By Customs		
2 ROTN0360	21/06/2016 15:23	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Pending For Approval By Customs		
3 ROTN0123	23/07/2015 07:11	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Approved By Customs		
4 ROTN074	29/05/2015 12:36	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Approved By Customs		
5 ROTN0190	25/04/2016 11:54	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Approved By Customs		
6 ROTN0267	16/05/2016 08:42	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Approved By Customs		
7 ROTN0262	13/05/2016 12:15	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Pending For Approval By Customs		
8 ROTN0261	13/05/2016 12:01	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Pending For Approval By Customs		
9 ROTN0265	14/05/2016 17:24	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Pending For Approval By Customs		
10 ROTN0236	17/05/2016 17:52	House Manifest Cancellation Rejected By VAOS	Actual Arrival Report Rejected By Customs		
11 ROTN0276	18/05/2016 15:44	Pending For Approval	Actual Arrival Report Approved By Customs		
12 ROTN0445	04/08/2016 10:15	Approved By Customs	Actual Arrival Report Approved By Customs		
13 ROTN0438	25/07/2016 14:47	Approved By Customs	Actual Arrival Report Approved By Customs		
14 ROTN0412	15/07/2016 15:46	Approved By Customs	Actual Arrival Report Pending For Approval By Customs		
15 ROTN0405	15/07/2016 11:20	Approved By Customs	Actual Arrival Report Pending For Approval By Customs		
16 ROTN0382	07/07/2016 12:05	Approved By Customs	Actual Arrival Report Pending For Approval By Customs		
17 ROTN0369	29/06/2016 11:32	Approved By Customs	Actual Arrival Report Approved By Customs		
18 ROTN0442	01/08/2016 13:18	Approved By Customs	Actual Arrival Report Pending For Approval By Customs		
19 ROTN0437	22/07/2016 10:05	Approved By Customs	Actual Arrival Report Approved By Customs		
20 ROTN0434	19/07/2016 11:01	Approved By Customs	Actual Arrival Report Approved By Customs		
21 ROTN0432	18/07/2016 19:42	Approved By Customs	Actual Arrival Report Pending For Approval By Customs		
22 ROTN0430	18/07/2016 17:41	Approved By Customs	Actual Arrival Report Approved By Customs		
23 ROTN0426	16/07/2016 14:43	Approved By Customs	Actual Arrival Report Approved By Customs		

Search Actual Arrival Report Page


Following are the field and button descriptions of the **Search Actual Arrival Report** page.

Field/Button description	Action/Input Required
Search	Specify the search criteria details. Click or to show or hide the details.
Rotation Number	Enter the Rotation number of the arrival report that you want to search.
Rotation Date	Select the calendar icon to select the rotation date of the report.
Status	Select the appropriate status from the drop-down list.

Field/Button description	Action/Input Required
Actual Arrival Report Status	Select the appropriate status of the actual arrival report from the drop-down list.



- If you do not know the complete search phrase (words) for any criterion, enter partial search phrase (words) and click the **Search** icon.
- To get an exact search result, you must enter the following search criteria:
 - Rotation Number
 - Rotation Date
 - Status
 - Actual Arrival Report Status

2. Enter the search criteria and Click  icon to view the matching results in the Search Results Page.


Search Actual Arrival Report					04/08/2016 10:35	
ARRIVAL REPORTS LIST						
Rotation Number	Rotation Date	Status	Actual Arrival Report Status	Action	Quick...	
1 ROTN0276	18/05/2016 15:44	Pending For Approval	Actual Arrival Report Approved By Customs			

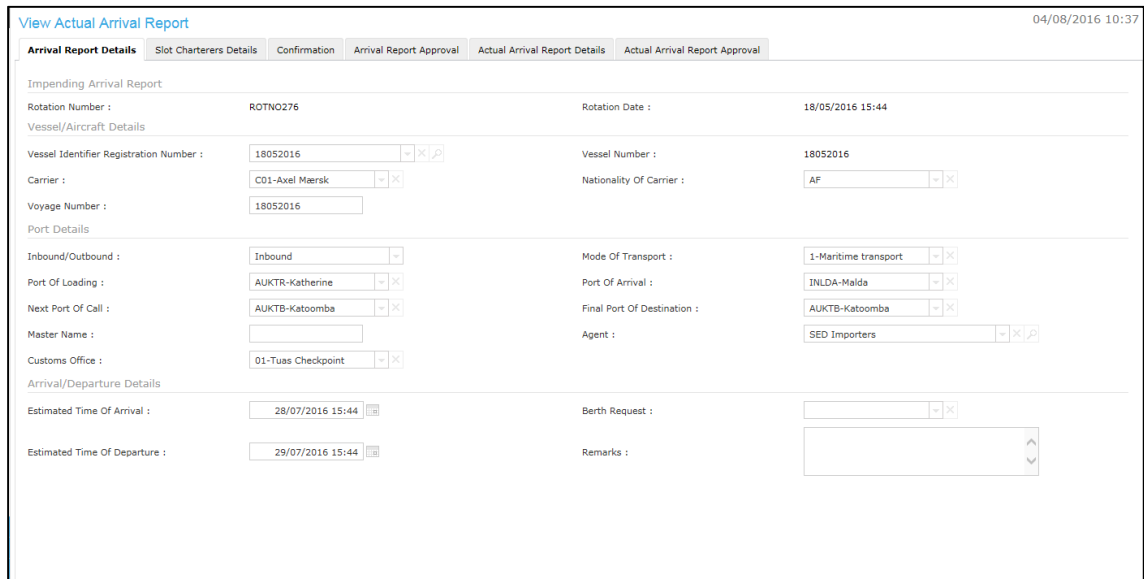
Search Results Page

View Actual Arrival Report Details

This functionality allows you to view the actual arrival report details.

To view the actual arrival report details:

1. From the search results, click the  icon. The View Actual Arrival Report Details Page will be displayed.



View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details | Slot Charterers Details | Confirmation | Arrival Report Approval | **Actual Arrival Report Details** | Actual Arrival Report Approval

Impending Arrival Report

Rotation Number : ROTNO276 Rotation Date : 18/05/2016 15:44

Vessel/Aircraft Details

Vessel Identifier Registration Number : 18052016 Vessel Number : 18052016

Carrier : CD1-Axel Maersk Nationality Of Carrier : AF

Voyage Number : 18052016

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : INLDA-Malda

Next Port Of Call : AUKTB-Katoomba Final Port Of Destination : AUKTB-Katoomba

Master Name : Agent : SED Importers

Customs Office : 01-Tuas Checkpoint

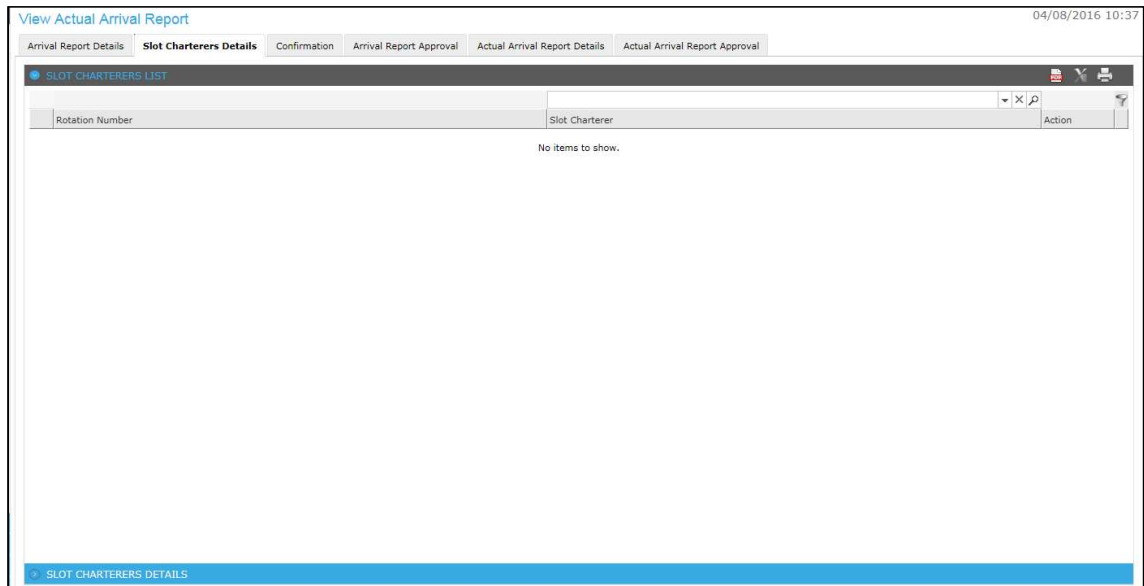
Arrival/Departure Details

Estimated Time Of Arrival : 28/07/2016 15:44 Berth Request :

Estimated Time Of Departure : 29/07/2016 15:44 Remarks :

View Actual Arrival Report Details Page

2. Click **Slot Charterers Details** tab to view the slot charterer details.



View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details | **Slot Charterers Details** | Confirmation | Arrival Report Approval | Actual Arrival Report Details | Actual Arrival Report Approval

SLOT CHARTERERS LIST

Rotation Number	Slot Charterer	Action
No items to show.		

SLOT CHARTERERS DETAILS

Slot Charterers Details Page

- Click **Confirmation** tab to view the actual arrival report details.

View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details | Slot Charterers Details | **Confirmation** | Arrival Report Approval | Actual Arrival Report Details | Actual Arrival Report Approval

Impending Arrival Report

Rotation Number : ROTNO276 Rotation Date : 18/05/2016 15:44

Vessel/Aircraft Details

Vessel Number : 18052016 Vessel Identifier Registration Number : 18052016

Carrier : C01-Axel Maersk Nationality Of Carrier : AF

Voyage Number : 18052016

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : INLDA-Malda

Next Port Of Call : AUKTB-Katoomba Final Port Of Destination : AUKTB-Katoomba

Master Name : Agent : SED Importers

Customs Office : 01-Tuas Checkpoint

Arrival/Departure Details

Estimated Time Of Arrival : 28/07/2016 15:44 Berth Request :

Estimated Time Of Departure : 29/07/2016 15:44 Remarks :













Confirmation Page

- Click **Arrival Report Approval** tab to view the approval details.

View Actual Arrival Report 04/08/2016 10:37


Arrival Report Details | Slot Charterers Details | Confirmation | **Arrival Report Approval** | Actual Arrival Report Details | Actual Arrival Report Approval

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTNO276	Arrival Report Submitted	18/05/2016...	 
2 ROTNO276	Rejected By Customs	18/05/2016...	 
3 ROTNO276	Arrival Report Submitted	30/06/2016...	 
4 ROTNO276	Rejected By Customs	30/06/2016...	 
5 ROTNO276	Arrival Report Submitted	07/07/2016...	 
6 ROTNO276	Approved By Customs	07/07/2016...	 

ARRIVAL REPORT APPROVAL DETAILS

Arrival Report Approval Details Page







- Click  icon of the rotational number that you want to view. The Arrival Report Approval Details view page will be displayed.

PORT AUTHORITY USER GUIDE
ARRIVAL REPORTS

View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details | Slot Charterers Details | Confirmation | **Arrival Report Approval** | Actual Arrival Report Details | Actual Arrival Report Approval

ARRIVAL REPORT APPROVAL HISTORY


Arrival Report Id	Status	Action Date	Action
1 ROTNO276	Arrival Report Submitted	18/05/2016...	
2 ROTNO276	Rejected By Customs	18/05/2016...	
3 ROTNO276	Arrival Report Submitted	30/06/2016...	
4 ROTNO276	Rejected By Customs	30/06/2016...	
5 ROTNO276	Arrival Report Submitted	07/07/2016...	
6 ROTNO276	Approved By Customs	07/07/2016...	

ARRIVAL REPORT APPROVAL DETAILS

Arrival Report Id : ROTNO276

Status : * Remarks : *

Arrival Report Approval Details Page

- Click **Close** button to close the approval details.
- Click  icon to preview the actual arrival report details.

Print Preview

Action Date:	Wed May 18 15:45:28 GMT+530 2016
Arrival Report Id:	ROTN0276
Status:	Arrival Report Submitted
Description(English):	Arrival Report Submitted
Rotation Number:	ROTN0276
Action By:	14
Description(Other):	Arrival Report Submitted
Remarks:	Arrival Report Submitted By User
actionDone:	view
pageLayoutFor:	arrivalReportApprovalCustViewForm

Arrival Report Print Preview Page

- Click **Print** button to print the actual arrival report details.
- In the View Actual Arrival Report page, Click **Actual Arrival Report Details** tab to view the approval details.

View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details Slot Charterers Details Confirmation Arrival Report Approval **Actual Arrival Report Details** Actual Arrival Report Approval

Date Of Arrival : * 07/07/2016 17:20

Remarks : * Test

Actual Arrival Report Details Page

10. Click **Actual Arrival Report Approval** tab to view the actual arrival report approval details.

View Actual Arrival Report 04/08/2016 10:37


Arrival Report Details Slot Charterers Details Confirmation Arrival Report Approval **Actual Arrival Report Details** **Actual Arrival Report Approval**

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTNO276	Actual Arrival Report Submitted	07/07/2016...	
2 ROTNO276	Actual Arrival Report Approved By Customs	07/07/2016...	

ARRIVAL REPORT APPROVAL DETAILS

Actual Arrival Report Approval Page

11. Click  icon of the approval report ID that you want to view. The Actual Arrival Report Approval Details view page will be displayed.





PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

View Actual Arrival Report 04/08/2016 10:37

Arrival Report Details | Slot Charterers Details | Confirmation | Arrival Report Approval | Actual Arrival Report Details | **Actual Arrival Report Approval**

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTN0276	Actual Arrival Report Submitted	07/07/2016...	 
2 ROTN0276	Actual Arrival Report Approved By Customs	07/07/2016...	 


ARRIVAL REPORT APPROVAL DETAILS


Arrival Report Id : ROTN0276

Status : * Remarks : *

Actual Arrival Report Approval Details Page

12. Click **Close** button to close the approval details.

13. Click  icon to preview the actual arrival report details.

Print Preview Print 

Action Date:	Thu Jul 07 17:21:01 GMT+530 2016
Arrival Report Id:	ROTN0276
Status:	Actual Arrival Report Submitted
Description(English):	Actual Arrival Report Submitted
Rotation Number:	ROTN0276
Action By:	14
Description(Other):	Actual Arrival Report Submitted
Remarks:	Actual Arrival Report Submitted By User
actionDone:	view
pageLayoutFor:	actualArrivalReportApproval/CustViewForm

Arrival Report Print Preview Page

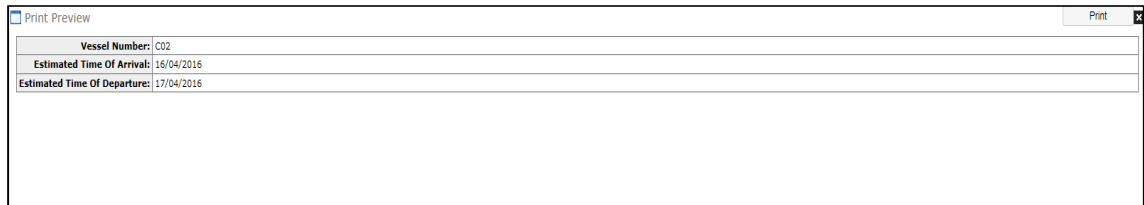
14. Click **Print** button to print the actual arrival report details

Print Actual Arrival Report Details

This functionality allows you to print the Vessel Number, Estimated Time of Arrival and Estimated Time of Departure details.

To print the actual arrival report details:

1. From the search results, click the  icon. The Print Preview Page will be displayed.



Print Preview		Print
Vessel Number:	C02	
Estimated Time Of Arrival:	16/04/2016	
Estimated Time Of Departure:	17/04/2016	


Print Preview Page

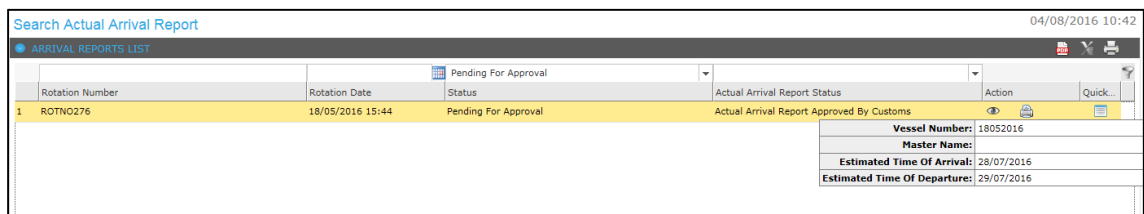
2. Click **Print** button to print the report details.

Quick View Actual Arrival Report Details

This functionality allows you to instantly overview the actual arrival reports details such as Vessel Number, Master Name, Estimated Time of Arrival and Estimated Time of Departure details.

To quick view the actual arrival report details:

1. From the search results, click the  icon. The Actual Arrival Report Quick View Page will be displayed.



Rotation Number	Rotation Date	Status	Actual Arrival Report Status	Action	Quick...
1 ROTNO276	18/05/2016 15:44	Pending For Approval	Actual Arrival Report Approved By Customs		

Vessel Number:	18052016
Master Name:	
Estimated Time Of Arrival:	28/07/2016
Estimated Time Of Departure:	29/07/2016

Actual Arrival Report Quick View Details Page

Edit Actual Arrival Report Details


This functionality allows you to edit and submit the actual arrival report details.

To edit the actual arrival report details:

1. Perform a search using the search criteria on the actual arrival report. The Search Results page will be displayed.

The screenshot shows a web application window titled "Search Actual Arrival Report" with a timestamp of 25/08/2016 09:46. Below the title bar is a tab labeled "ARRIVAL REPORTS LIST". A table displays search results with the following columns: Rotation Number, Rotation Date, Status, Actual Arrival Report Status, and Action. One row is visible with the following data: Rotation Number: ROTNO232, Rotation Date: 09/05/2016 15:21, Status: Approved By Customs, Actual Arrival Report Status: Actual Arrival Report Rejected By Customs, and Action: Quick... (with a magnifying glass icon).

Search Results page

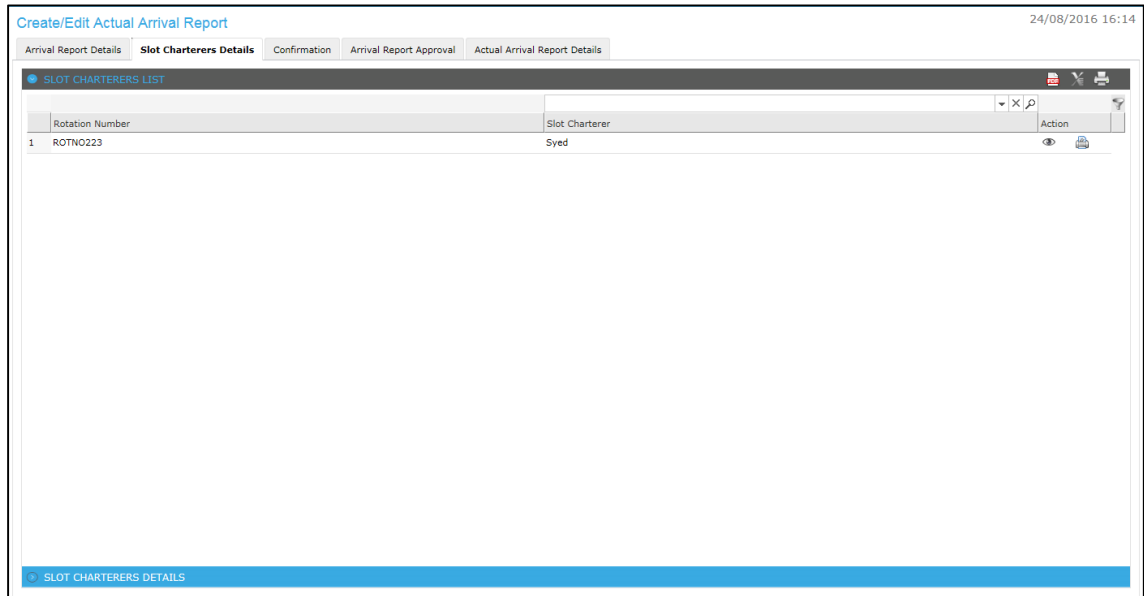
2. From the search results, click the  icon. The Edit Actual Arrival Report Details Page will be displayed.

The screenshot shows a web application window titled "Create/Edit Actual Arrival Report" with a timestamp of 04/08/2016 10:48. The page has several tabs: "Arrival Report Details" (selected), "Slot Charterers Details", "Confirmation", "Arrival Report Approval", and "Actual Arrival Report Details". The "Arrival Report Details" tab is active and contains the following sections and fields:

- Impending Arrival Report**
 - Rotation Number : ROTNO236
 - Rotation Date : 17/05/2016 17:52
- Vessel/Aircraft Details**
 - Vessel Identifier Registration Number : 2569
 - Vessel Number : VS_NM2365
 - Carrier : C02-SS Bessemer Victory
 - Nationality Of Carrier : DZ-ALGERIA
 - Voyage Number : 5656
- Port Details**
 - Inbound/Outbound : Inbound
 - Mode Of Transport : 1-Maritime transport
 - Port Of Loading : AUKDA-Kendall
 - Port Of Arrival : AUKED-Kedron
 - Next Port Of Call :
 - Final Port Of Destination : AUKEN-Keon Park
 - Master Name :
 - Agent : Nabagata_Company
 - Customs Office : 02-Woodlands Checkpoint
- Arrival/Departure Details**
 - Estimated Time Of Arrival : 25/05/2016 17:52
 - Berth Request :
 - Estimated Time Of Departure : 28/05/2016 17:52
 - Remarks :

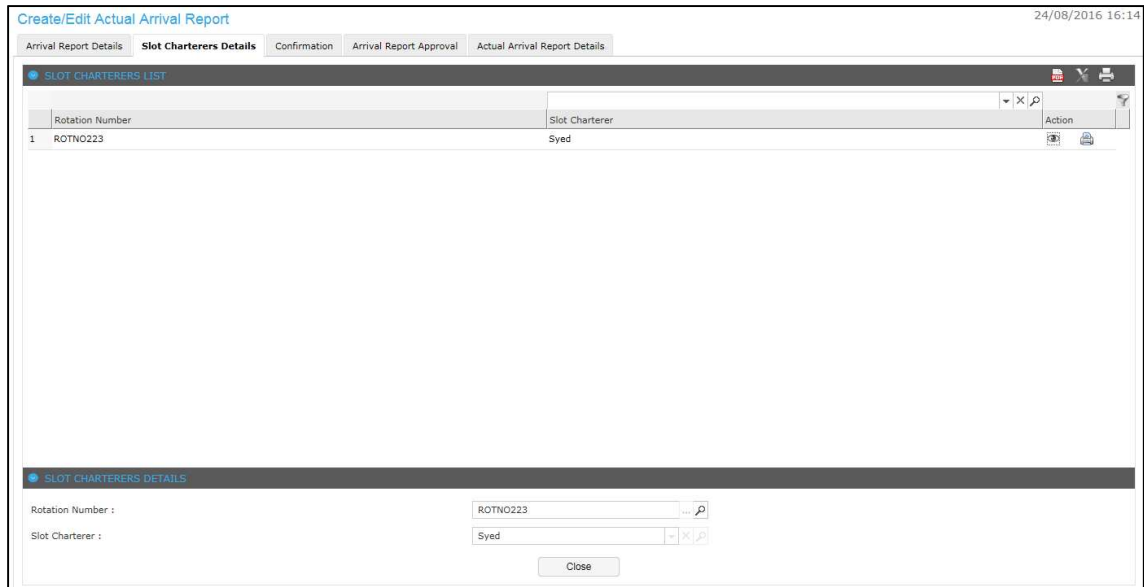
Edit Actual Arrival Report Details Page

3. Click **Slot Charterers Details** tab. The Slot Charterers Details tab page will be displayed.




Slot Charterers Details Tab Page

- Click  icon. The Slot Charterer Details page will be displayed.



Slot Charterer Details Page

- Click **Close** button to close the slot charterer details.
- Click  icon to preview the slot charterer details.

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ARRIVAL REPORTS

Slot Charterer:	
Rotation Number:	ROTNO223
Rotation Number:	ROTNO223
Name:	Syed
actionDone:	view
pageLayoutFor:	arrivalReportSlotViewForm

Slot Charterer Print Preview Page

- Click **Print** button to print the actual arrival report details.
- In the Create/Edit Actual Arrival report page, click **Confirmation** tab to view the arrival report details.

04/08/2016 10:48

Arrival Report Details | Slot Charterers Details | **Confirmation** | Arrival Report Approval | Actual Arrival Report Details

Impending Arrival Report

Rotation Number : ROTNO236 Rotation Date : 17/05/2016 17:52

Vessel/Aircraft Details

Vessel Number : VS_NM2365 Vessel Identifier Registration Number : 2569

Carrier : C02-SS Bessemer Victory Nationality Of Carrier : DZ-ALGERIA

Voyage Number : 5656

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKDA-Kendall Port Of Arrival : AUKED-Kedron

Next Port Of Call : Final Port Of Destination : AUKEN-Keon Park

Master Name : Agent : Nabagata_Company

Customs Office : 02-Woodlands Checkpoint

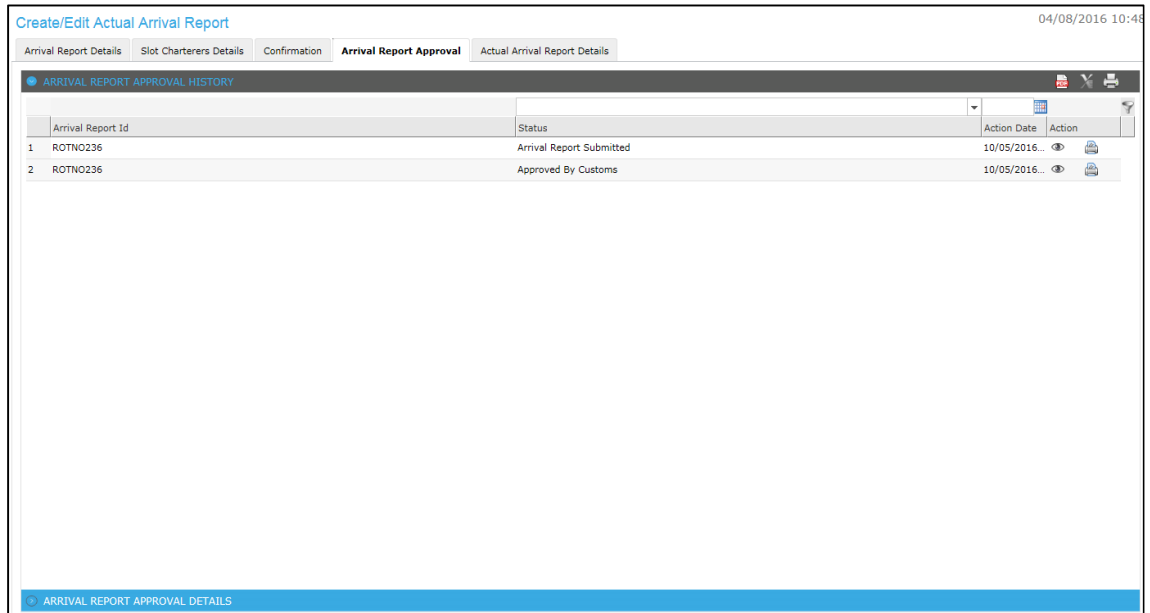
Arrival/Departure Details

Estimated Time Of Arrival : 25/05/2016 17:52 Berth Request :


Estimated Time Of Departure : 28/05/2016 17:52 Remarks :

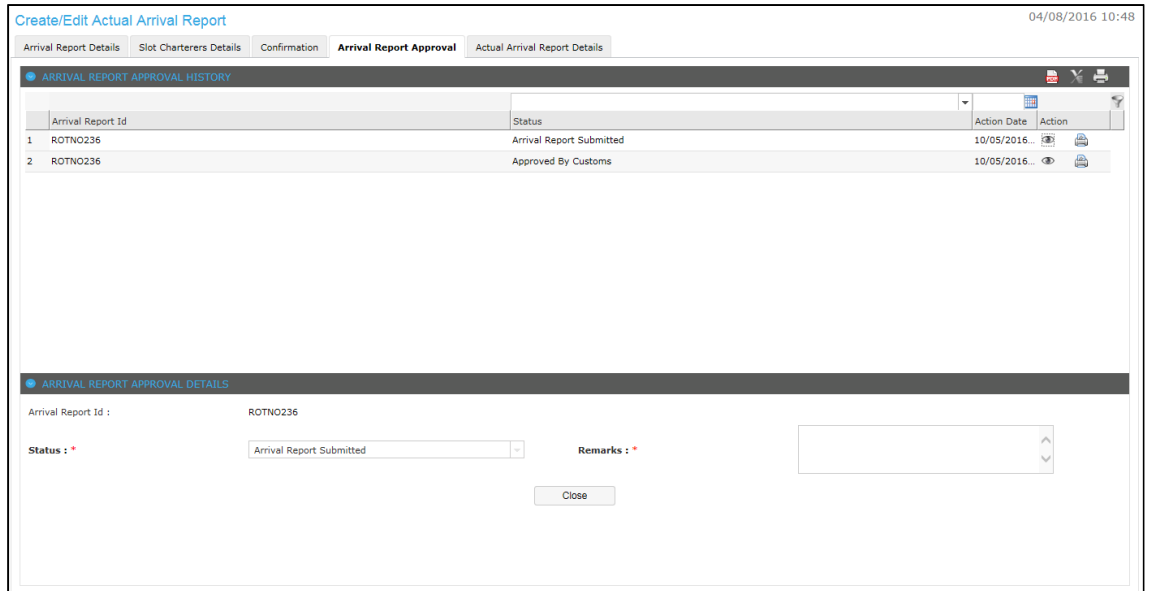
Arrival Report Details Confirmation Page

- Click **Arrival Report Approval** tab to view the arrival report approval details.




Arrival Report Approval Page

10. Click  icon of the arrival report ID that you want to view. The Arrival Report Approval Details view page will be displayed.



Arrival Report Approval Details Page

11. Click **Close** button to close the approval details.
12. Click  icon to preview the arrival report details.

PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

Action Date:	Tue May 10 10:33:16 GMT+530 2016
Arrival Report Id:	ROTN0236
Status:	Arrival Report Submitted
Description(English):	Arrival Report Submitted
Rotation Number:	ROTN0236
Action By:	14
Description(Other):	Arrival Report Submitted
actionDone:	view
pageLayoutFor:	arrivalReportApprovalCustViewForm

Arrival Report Print Preview Page

13. Click **Print** button to print the actual arrival report details.
14. In the Create/Edit Actual Arrival report page, click **Actual Arrival Report Details** tab to view the arrival report details.

Create/Edit Actual Arrival Report 04/08/2016 10:48

Arrival Report Details Slot Charterers Details Confirmation Arrival Report Approval **Actual Arrival Report Details**

Date Of Arrival : *

Remarks : *

Arrival Report Details Confirmation Page

15. Modify the information if necessary.
16. Click **Submit Actual Arrival Report** button to submit the actual arrival report details. The Records submitted successfully message will be displayed.

Note

 Record has been submitted successfully

Records Submitted Successfully Message

17. Click **OK** button to close the confirmation message.

Create Completion of Discharge Reports

This functionality allows you to verify the cargo's actual arrival report, create and submit a completion of discharge report for the arrived cargo in the TFB system.

To create a completion of discharge report:


1. Click **Arrival Reports** >> **Create CDR**. The Create/Edit Completion of Discharge Report page will be displayed.

The screenshot shows a web application window titled 'Create/Edit Completion Of Discharge Report' with a timestamp of 04/08/2016 14:41. The main content is a table with the following columns: Rotation Number, Rotation Date, Vessel Number, Voyage Number, Nationality Of Carrier, Action, and Quick... The table contains 23 rows of data, including details for various rotations such as ROTNO74, ROTNO276, and ROTNO445.

Rotation Number	Rotation Date	Vessel Number	Voyage Number	Nationality Of Carrier	Action	Quick...
1 ROTNO74	29/05/2015 12:36	rttrtr		QA-QATAR		
2 ROTNO276	18/05/2016 15:44	18052016	18052016	AF-AFGHANISTAN		
3 ROTNO445	04/08/2016 10:15	VAV_SYED	VAV_04082016	AF-AFGHANISTAN		
4 ROTNO438	25/07/2016 14:47	Pavan	1	IN-INDIA		
5 ROTNO369	29/06/2016 11:32	SYED	VAV290616	AF-AFGHANISTAN		
6 ROTNO437	22/07/2016 10:05	VAV_SYED	VAV_22072016	AF-AFGHANISTAN		
7 ROTNO434	19/07/2016 11:01	NAME	7	AF-AFGHANISTAN		
8 ROTNO430	18/07/2016 17:41	SYED	Voyage1	AF-AFGHANISTAN		
9 ROTNO426	16/07/2016 14:43	VAV_SYED	VAV_160701	AF-AFGHANISTAN		
10 ROTNO420	16/07/2016 10:39	VAV_SYED	433	AF-AFGHANISTAN		
11 ROTNO413	15/07/2016 16:11	VAV_SYED	434	AF-AFGHANISTAN		
12 ROTNO406	15/07/2016 14:37	VAV_SYED	VAV_150701	AF-AFGHANISTAN		
13 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	AU-AUSTRALIA		
14 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	AU-AUSTRALIA		
15 ROTNO392	13/07/2016 15:33	Test-NM	Test 123	AU-AUSTRALIA		
16 ROTNO436	21/07/2016 16:13	Transshipment_NM	V123	AU-AUSTRALIA		
17 ROTNO427	16/07/2016 19:34	VAV_SYED	VAV_160720161934	AF-AFGHANISTAN		
18 ROTNO421	16/07/2016 10:55	VAV_SYED	12	AF-AFGHANISTAN		
19 ROTNO384	08/07/2016 09:37	Prabu_2106	21212	IN-INDIA		
20 ROTNO362	27/06/2016 10:42	SYED IRSHAD	VGNO123	IN-INDIA		
21 ROTNO422	16/07/2016 11:02	VAV_SYED	43	AF-AFGHANISTAN		
22 ROTNO418	15/07/2016 19:15	VAV_SYED	150720161915	AF-AFGHANISTAN		
23 ROTNO383	07/07/2016 17:31	REG_IMP_05	8588888	AF-AFGHANISTAN		

Create/Edit Completion of Discharge Report page


Following are the field and button descriptions of the **Search Completion of Discharge Report** page.

Field/Button description	Action/Input Required
Search	Specify the search criteria details for Completion of Discharge report.
Rotation Number	Enter the rotation number of the arrival report.
Rotation Date	Select the calendar icon  to select the rotation date of the report.
Vessel Number	Enter the vessel number containing the cargo.
Voyage Number	Enter the Voyage number of the vessel.
Nationality of Carrier	Select the nationality of the vessel carrier from the dropdown list.

PORT AUTHORITY USER GUIDE
ARRIVAL REPORTS



- If you do not know the complete search phrase (words) for any criterion, enter partial search phrase (words) and click the **Search** icon.
- To get an exact search result, you must enter the following search criteria:
 - Rotation Number
 - Rotation Date
 - Vessel Number
 - Voyage Number

2. Enter the search criteria and Click  icon to view the matching results in the Search Results page.

Create/Edit Completion Of Discharge Report 04/08/2016 14:41

COMPLETION OF DISCHARGE REPORT LIST

Rotation Number	Rotation Date	Vessel Number	Voyage Number	Nationality Of Carrier	Action
1 ROTN0353	08/06/2016 10:28	TRANSIT01	VN001	AS-AMERICAN SAMOA	

Search Results page

3. Click the  icon. The Arrival Details tab page will be displayed.

Create/View Completion Of Discharge Report 04/08/2016 15:10

Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | Actual Arrival Approval | CDR Details

Impending Arrival Report

Rotation Number : ROTN0353 Rotation Date : 08/06/2016 10:28

Vessel/Aircraft Details

Vessel Identifier Registration Number : TRANSIT01 Vessel Number : TRANSIT01

Carrier : C01-Axel Maersk Nationality Of Carrier : AS-AMERICAN SAMOA

Voyage Number : VN001

Port Details

Inbound/Outbound : Insurance Company Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTB-Katoomba Port Of Arrival : SGPAP-Pasir Ris New Tow

Next Port Of Call : Final Port Of Destination :

Master Name : Agent : C001

Customs Office : 05-Selestar Airport

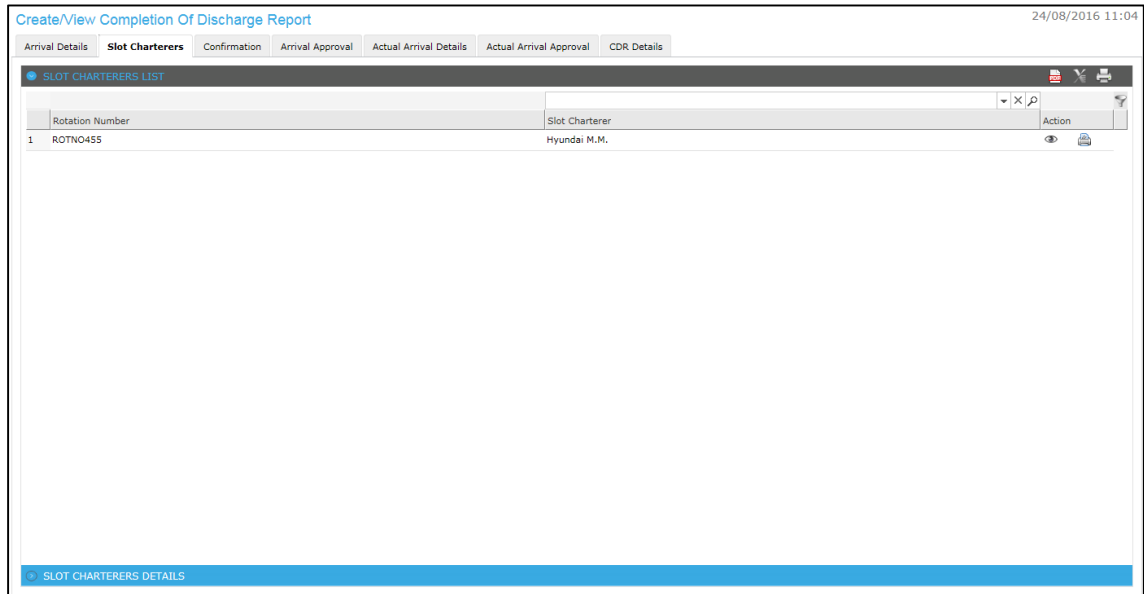
Arrival/Departure Details

Estimated Time Of Arrival : 23/06/2016 10:29 Berth Request :

Estimated Time Of Departure : 24/06/2016 10:29 Remarks :

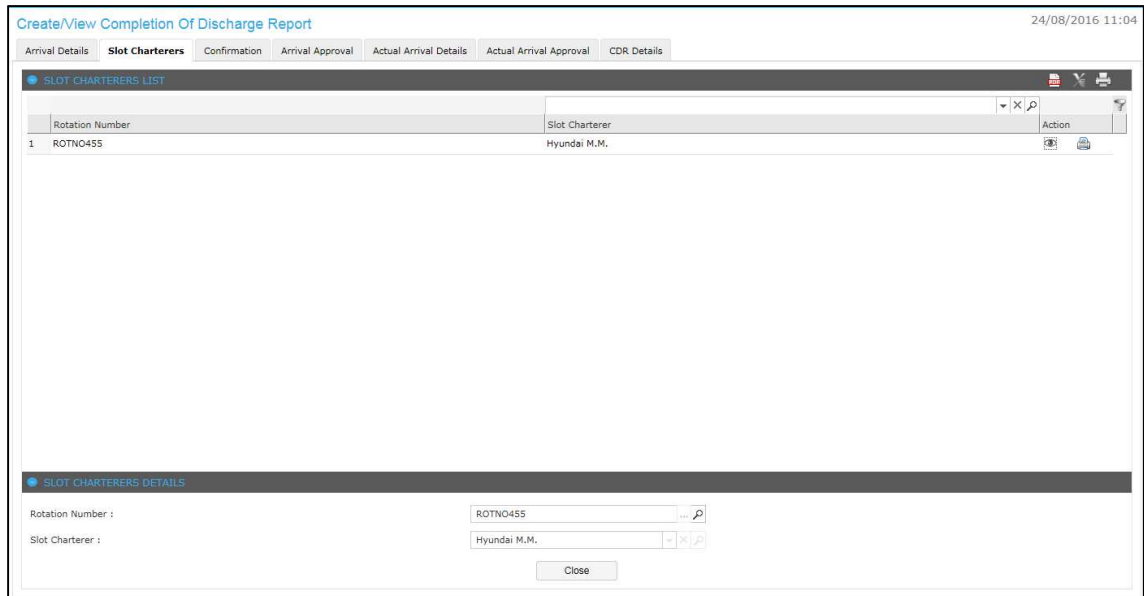
Arrival Details Tab page

4. Click **Slot Charterers** tab to view the slot charterer details.



Slot Charterers Tab Page

5. Click the  icon to view the slot charterer details.



Slot Charterers Details Page

6. Click the **Close** button to close the slot charterer details.
7. Click the **Print** icon to preview the slot charterer print details.

PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

Print Preview		Print
Slot Charterer:	Hyundai M.M.	
Rotation Number:	ROTN0455	
Rotation Number:	ROTN0455	
Name:	Hyundai M.M.	
actionDone:	view	
pageLayoutFor:	arrivalReportSlotViewForm	

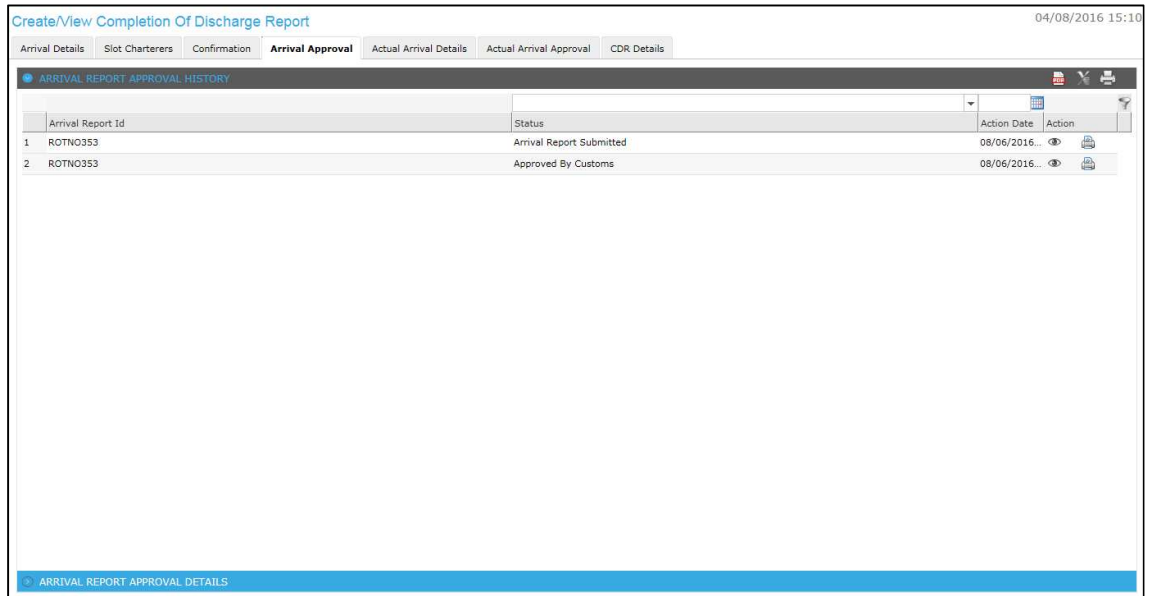
Slot Charterer Details Print Preview page

- Click the **Print** button to print the slot charterer details.
- In the Create/View Completion of Discharge Report page, click **Confirmation** tab to view the arrival report confirmation details.

Create/View Completion Of Discharge Report		04/08/2016 15:10
<div style="display: flex; justify-content: space-between;"> Arrival Details Slot Charterers Confirmation Arrival Approval Actual Arrival Details Actual Arrival Approval CDR Details </div>		
Impending Arrival Report		
Rotation Number :	ROTN0353	Rotation Date :
Vessel/Aircraft Details		08/06/2016 10:28
Vessel Number :	TRANSIT01	Vessel Identifier Registration Number :
Carrier :	CD1-Axel Maersk	TRANSIT01
Voyage Number :	VN001	Nationality Of Carrier :
Port Details		AS-AMERICAN SAMOA
Inbound/Outbound :	Insurance Company	Mode Of Transport :
Port Of Loading :	AUKTB-Katoomba	1-Maritime transport
Next Port Of Call :		Port Of Arrival :
Master Name :		SGPAR-Pasir Ris New Tow
Customs Office :	05-Seletar Airport	Final Port Of Destination :
Arrival/Departure Details		Agent :
Estimated Time Of Arrival :	23/06/2016 10:29	C001
Estimated Time Of Departure :	24/06/2016 10:29	Berth Request :
		Remarks :

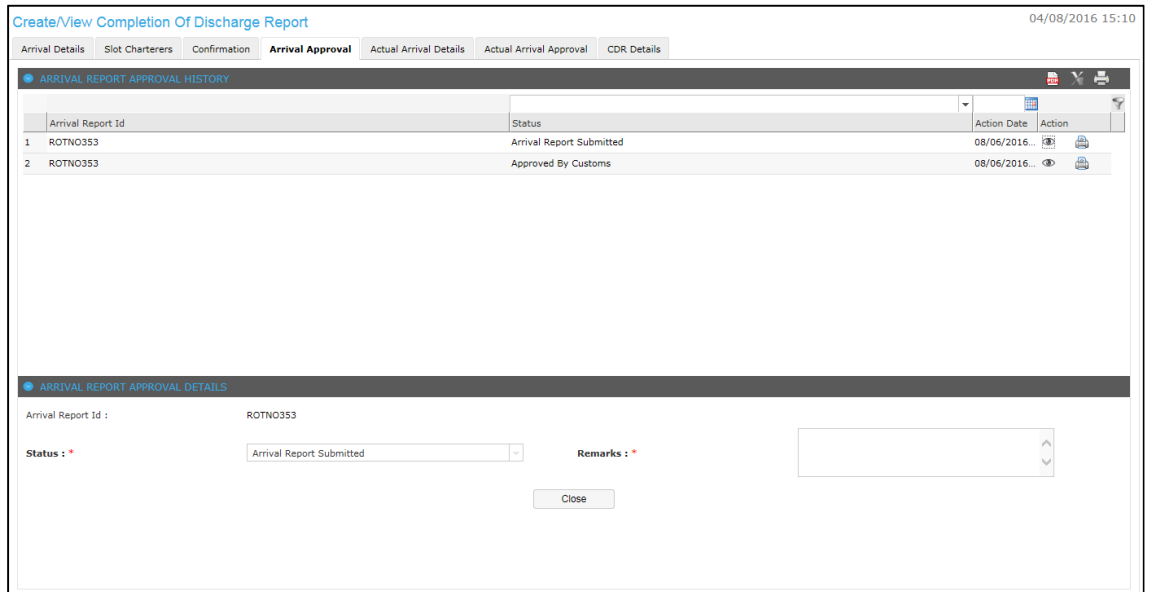
Confirmation Tab Page

- Click the **Arrival Approval** tab to view the arrival report approval details.



Arrival Approval Tab Page

11. Click the icon to view the arrival report approval details.



Arrival Report Approval Details page

12. Click the **Close** button to close the approval details.

13. Click the **Print** icon to preview the arrival report print details.

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ARRIVAL REPORTS

Action Date:	Wed Jun 08 12:36:34 GMT+530 2016
Arrival Report Id:	ROTN0353
Status:	Arrival Report Submitted
Description(English):	Arrival Report Submitted
Rotation Number:	ROTN0353
Action By:	403
Description(Other):	Arrival Report Submitted
actionDone:	view
pagelayoutFor:	arrivalReportApprovalCustViewForm

Arrival Report Print Preview page

- Click the **Print** button to print the arrival report details.
- In the Create/View Completion of Discharge Report page, click **Actual Arrival Details** tab to view the actual arrival of the vessel.

Create/View Completion Of Discharge Report 04/08/2016 15:10

Arrival Details | Slot Charterers | Confirmation | Arrival Approval | **Actual Arrival Details** | Actual Arrival Approval | CDR Details

Date Of Arrival : * 08/06/2016 12:40

Remarks : * VAV

Actual Arrival Details Tab page

- Click **Actual Arrival Approval** tab to view the actual arrival report approval details.

Create/View Completion Of Discharge Report 04/08/2016 15:10


Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | **Actual Arrival Approval** | CDR Details

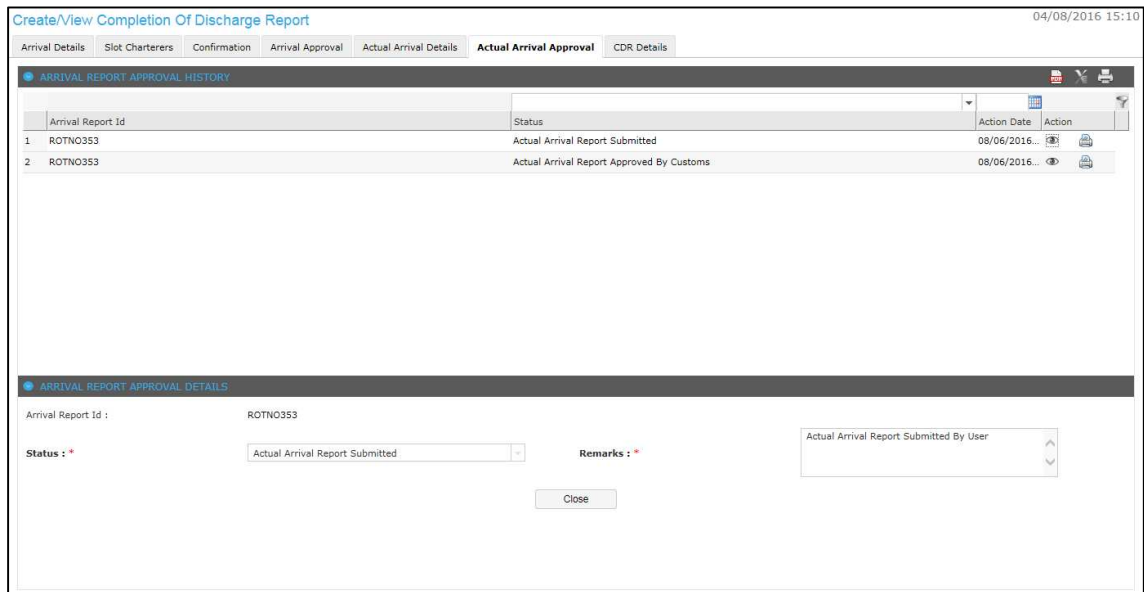
ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTN0353	Actual Arrival Report Submitted	08/06/2016...	[icon]
2 ROTN0353	Actual Arrival Report Approved By Customs	08/06/2016...	[icon]

ARRIVAL REPORT APPROVAL DETAILS

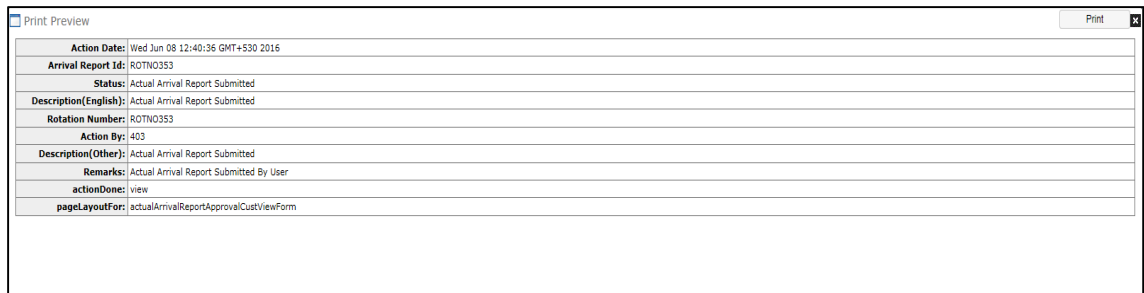
Actual Arrival Details Tab page

- Click the  icon to view the actual arrival report approval details.



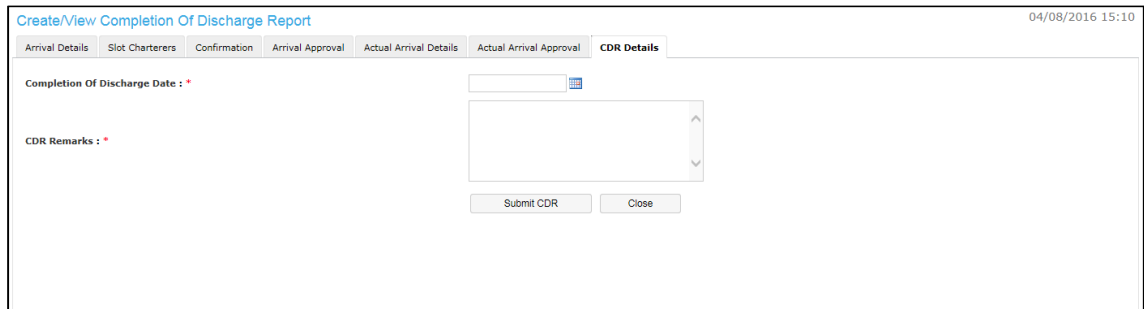
Arrival Report Approval Details page

18. Click the **Close** button to close the actual arrival approval details.
19. Click the **Print** icon to preview the arrival report print details.



Actual Arrival Report Print Preview page

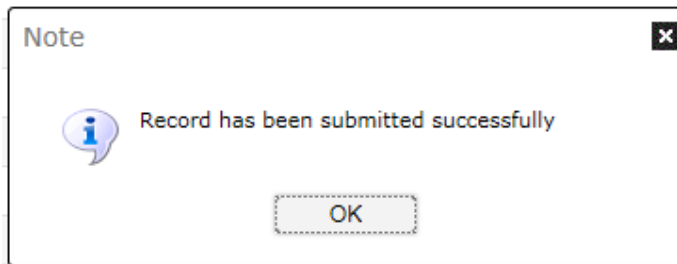
20. Click the **Print** button to print the arrival report details.
21. In the Create/View Completion of Discharge Report page, click **CDR Details** tab to view the completion of discharge details.



CDR Details Tab Page

22. Select the **Completion of Discharge** date using the calendar icon.
23. Enter the **CDR Remarks** if any.

- Click **Submit CDR** button to submit the created completion of discharge report. The Records submitted successfully message will be displayed.



Record Submitted Successfully Message

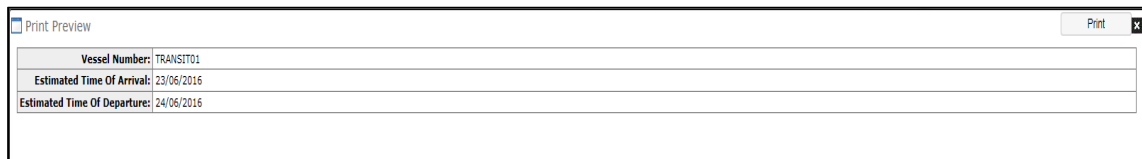
- Click **OK** button and the Completion of Discharge Report page appears.

Print Completion of Discharge Report Details

This functionality allows you to print the completion of discharge report details such as Vessel Number, Estimate Time of Arrival and Estimate Time of Departure.

To print the CDR details:

- From the search results, click the  icon. The Print Preview Page will be displayed.



Print Preview Page

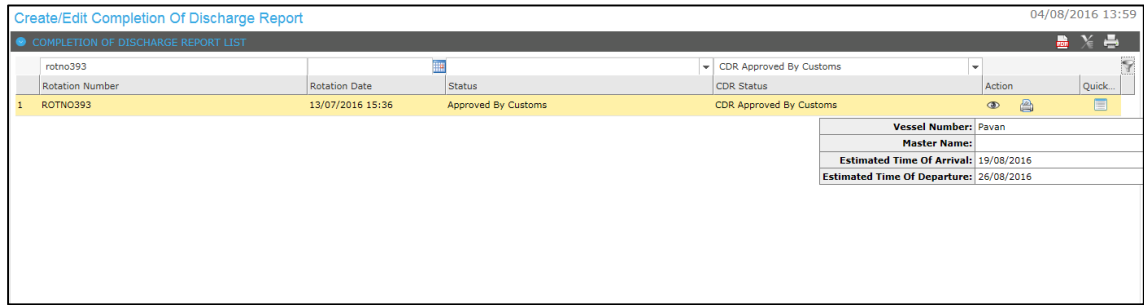
- Click **Print** button to print the report details.

Quick View Completion of Discharge Report Details

This functionality allows you to instantly overview the completion of discharge report such Vessel Number, Estimate Time of Arrival and Estimate Time of Departure.

To quick view the CDR details:

- From the search results, click the  icon. The Completion of Discharge Report Quick View Page will be displayed.



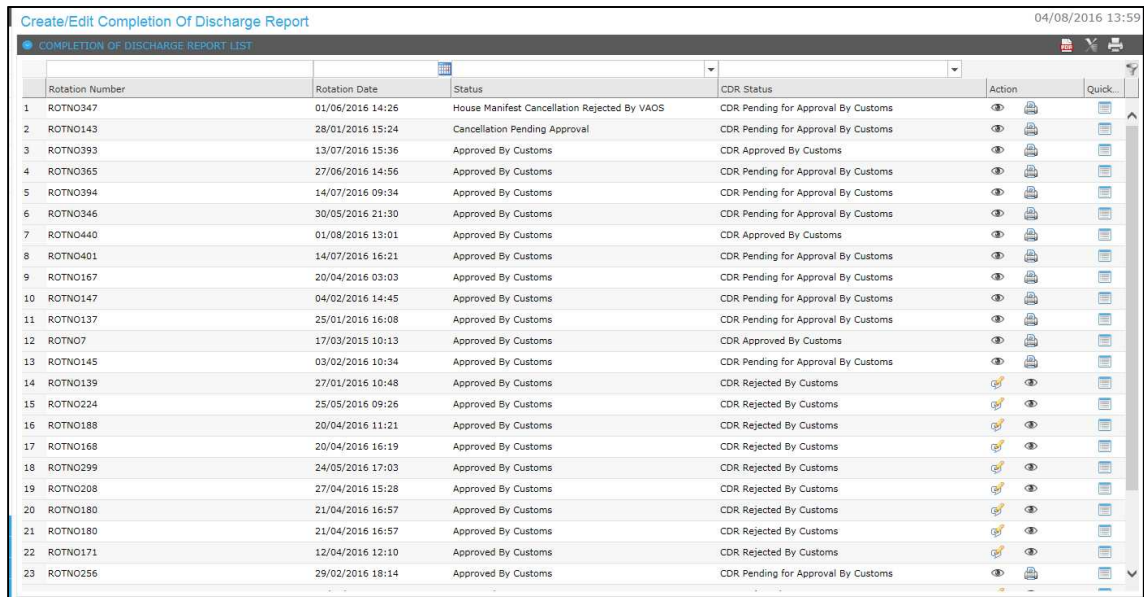
Completion of Discharge Quick View Details Page

Searching Completion of Discharge Reports

This functionality allows you to Search for, View, Print and Quick view the completion of discharge reports in the TFB system.



To search for CDR details:

1. Click **Arrival Reports>>Search CDR**. The Search Completion of Discharge Report Page will be displayed.




Search Completion of Discharge Report Page

Following are the field and button descriptions of the **Search Completion of Discharge Report** page.


Field/Button description	Action/Input Required
Search	Specify the search criteria details. Click  or  to show or hide the details.

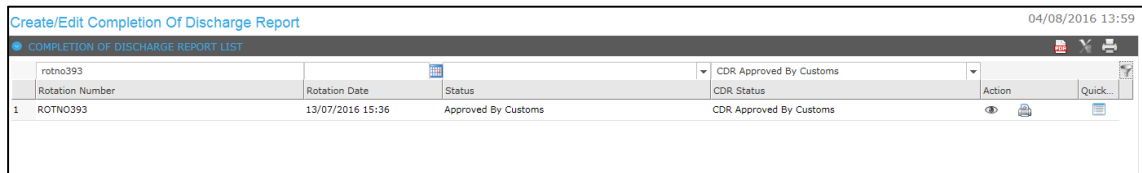
PORT AUTHORITY USER GUIDE
ARRIVAL REPORTS

Field/Button description	Action/Input Required
Rotation Number	Enter the Rotation number of the arrival report that you want to search.
Rotation Date	Select the calendar icon  to select the rotation date of the report.
Status	Select the appropriate status from the drop-down list.
CDR Status	Select the appropriate status of the completion of discharge report from the drop-down list.



- If you do not know the complete search phrase (words) for any criterion, enter partial search phrase (words) and click the **Search** icon.
- To get an exact search result, you must enter the following search criteria:
 - Rotation Number
 - Rotation Date
 - Status
 - CDR Status

2. Enter the search criteria and Click  icon to view the matching results in the **Search Results Page**.



The screenshot shows a web application interface with a search results table. The table has columns for 'Rotation Number', 'Rotation Date', 'Status', 'CDR Status', and 'Action'. A single row is displayed with the following data: Rotation Number: ROTNO393, Rotation Date: 13/07/2016 15:36, Status: Approved By Customs, CDR Status: CDR Approved By Customs. The interface also includes a search bar at the top with the value 'rotno393' and a magnifying glass icon.

Rotation Number	Rotation Date	Status	CDR Status	Action
1 ROTNO393	13/07/2016 15:36	Approved By Customs	CDR Approved By Customs	Quick...

Search Results Page

View Completion of Discharge Report Details

This functionality allows you to view the completion of discharge report details.

To view the completion of discharge report details:

1. From the search results, click the  icon. The View Completion of Discharge Report Details Page will be displayed.

04/08/2016 14:03

View Completion Of Discharge Report

Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | Actual Arrival Approval | CDR Details | CDR Approval

Impending Arrival Report

Rotation Number : ROTNO393 Rotation Date : 13/07/2016 15:36

Vessel/Aircraft Details

Vessel Identifier Registration Number : 0907201601 Vessel Number : Pavan

Carrier : GA-Sea King Nationality Of Carrier : INDIA

Voyage Number : 1212

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : SGCLE-Clementi

Next Port Of Call : Final Port Of Destination :

Master Name : Agent : SED Importers

Customs Office : 10-Tanah Merah Ferry Te

Arrival/Departure Details

Estimated Time Of Arrival : 19/08/2016 15:36 Berth Request :

Estimated Time Of Departure : 26/08/2016 15:36 Remarks :

View Completion of Discharge Report Details Page

2. Click **Slot Charterers Details** tab to view the slot charterer details.

04/08/2016 14:03

View Completion Of Discharge Report

Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | Actual Arrival Approval | CDR Details | CDR Approval

SLOT CHARTERERS LIST

Rotation Number	Slot Charterer	Action
No items to show.		

Slot Charterers Details Page

3. Click **Confirmation** tab to view the actual arrival report details.

PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

View Completion Of Discharge Report 04/08/2016 14:03

Arrival Details Slot Charterers **Confirmation** Arrival Approval Actual Arrival Details Actual Arrival Approval CDR Details CDR Approval

Impending Arrival Report

Rotation Number : ROTNO393 Rotation Date : 13/07/2016 15:36

Vessel/Aircraft Details

Vessel Number : Pavan Vessel Identifier Registration Number : 0907201601

Carrier : GA-Sea King Nationality Of Carrier : INDIA

Voyage Number : 1212

Port Details

Inbound/Outbound : Inbound Mode Of Transport : 1-Maritime transport

Port Of Loading : AUKTR-Katherine Port Of Arrival : SGCLE-Clementi

Next Port Of Call : Final Port Of Destination :

Master Name : Agent : SED Importers

Customs Office : 10-Tanah Merah Ferry Te

Arrival/Departure Details

Estimated Time Of Arrival : 19/08/2016 15:36 Berth Request :

Estimated Time Of Departure : 26/08/2016 15:36 Remarks :





Confirmation Page

- Click **Arrival Approval** tab to view the approval details.


View Completion Of Discharge Report 04/08/2016 14:03

Arrival Details Slot Charterers Confirmation **Arrival Approval** Actual Arrival Details Actual Arrival Approval CDR Details CDR Approval

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTNO393	Arrival Report Submitted	13/07/2016...	 
2 ROTNO393	Approved By Customs	13/07/2016...	 





Arrival Approval Details Page

- Click  icon of the arrival report ID that you want to view. The Arrival Report Approval Details view page will be displayed.

View Completion Of Discharge Report 04/08/2016 14:03

Arrival Details Slot Charterers Confirmation **Arrival Approval** Actual Arrival Details Actual Arrival Approval CDR Details CDR Approval

ARRIVAL REPORT APPROVAL HISTORY


Arrival Report Id	Status	Action Date	Action
1 ROTNO393	Arrival Report Submitted	13/07/2016...	 
2 ROTNO393	Approved By Customs	13/07/2016...	 

ARRIVAL REPORT APPROVAL DETAILS

Arrival Report Id : ROTNO393

Status : * Remarks : *

Arrival Report Approval Details Page

6. Click **Close** button to close the approval details.
7. Click  icon to preview the actual arrival report details.

Print Preview Print

Action Date:	Wed Jul 13 15:36:41 GMT+530 2016
Arrival Report Id:	ROTN0393
Status:	Arrival Report Submitted
Description(English):	Arrival Report Submitted
Rotation Number:	ROTN0393
Action By:	14
Description(Other):	Arrival Report Submitted
actionDone:	view
pageLayoutFor:	arrivalReportApprovalCustViewForm

Arrival Report Print Preview Page

8. Click **Print** button to print the arrival report details.
9. In the View Completion of Discharge Report page, click **Actual Arrival Details** tab to view the actual arrival approval details.

View Completion Of Discharge Report 04/08/2016 14:03

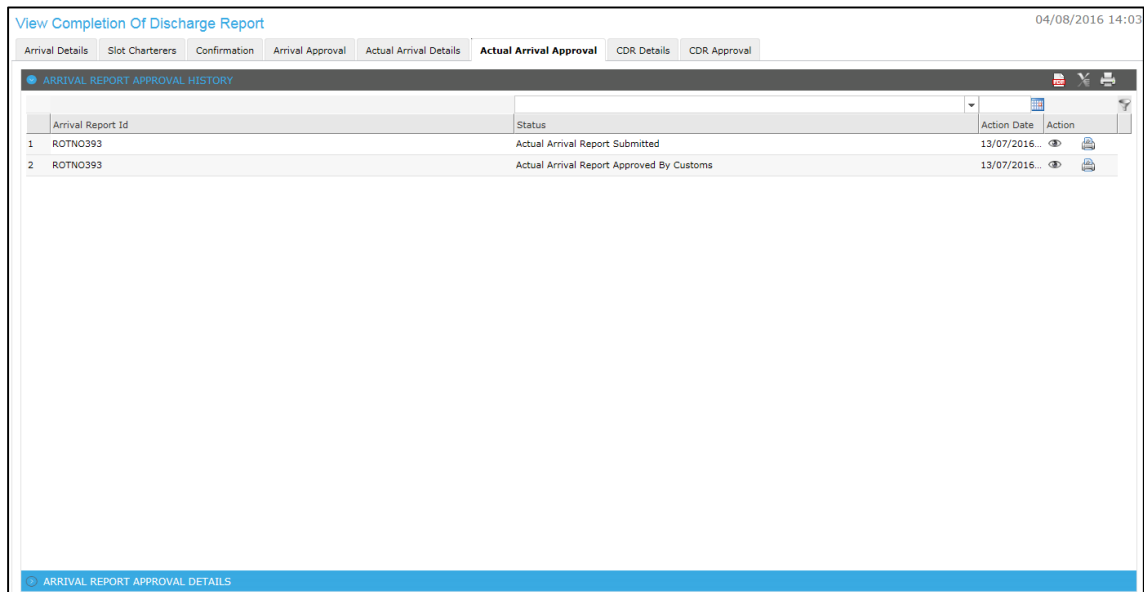
Arrival Details Slot Charterers Confirmation Arrival Approval **Actual Arrival Details** Actual Arrival Approval CDR Details CDR Approval

Date Of Arrival : *


Remarks : *

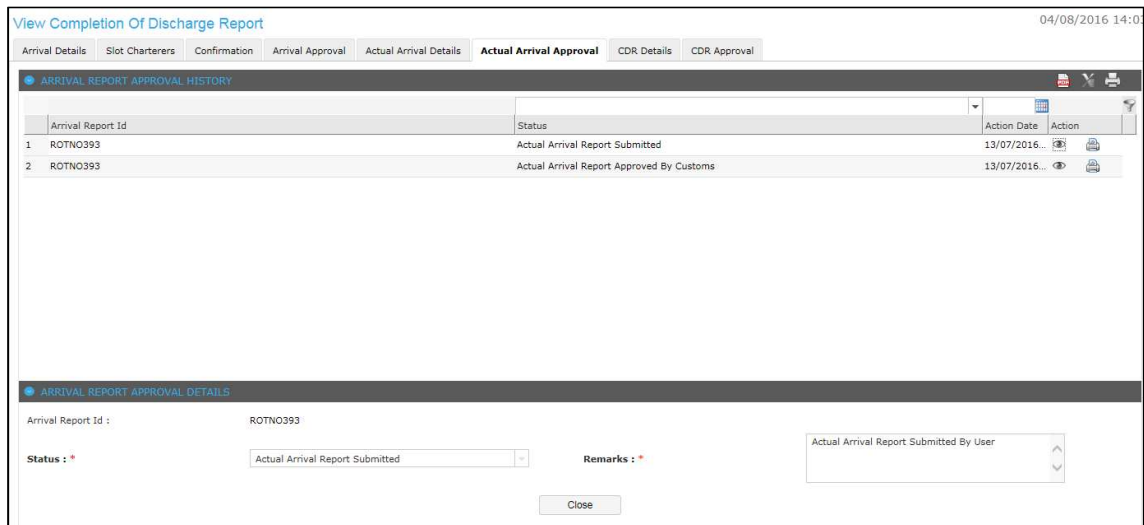
Actual Arrival Details Page

10. Click **Actual Arrival Report Approval** tab to view the actual arrival report approval details.





Actual Arrival Report Approval Page

11. Click  icon of the approval report ID that you want to view. The Actual Arrival Report Approval Details view page will be displayed.



Arrival Report Approval Details Page

12. Click **Close** button to close the approval details.
13. Click  icon to preview the actual arrival report details.

Print Preview Print 

Action Date:	Wed Jul 13 15:37:31 GMT+530 2016
Arrival Report Id:	ROTN0393
Status:	Actual Arrival Report Submitted
Description(English):	Actual Arrival Report Submitted
Rotation Number:	ROTN0393
Action By:	14
Description(Other):	Actual Arrival Report Submitted
Remarks:	Actual Arrival Report Submitted By User

Arrival Report Print Preview Page

14. Click **Print** button to print the actual arrival report details.
15. In the View Completion of Discharge Report page, click **CDR Details** tab to view the discharge report details.

View Completion Of Discharge Report 04/08/2016 14:03

Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | Actual Arrival Approval | **CDR Details** | CDR Approval

Completion Of Discharge Date : *

CDR Remarks : *

testing for CDR





CDR Details Page

16. Click **CDR Approval** tab to view the discharge report approval details.

View Completion Of Discharge Report 04/08/2016 14:03


Arrival Details | Slot Charterers | Confirmation | Arrival Approval | Actual Arrival Details | Actual Arrival Approval | CDR Details | **CDR Approval**

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTN0393	CDR Submitted	16/07/2016...	 
2 ROTN0393	CDR Approved By Customs	16/07/2016...	 

ARRIVAL REPORT APPROVAL DETAILS

CDR Approval Page

17. Click  icon of the approval report ID that you want to view. The Completion of Discharge Report Approval Details view page will be displayed.





PORT AUTHORITY USER GUIDE

ARRIVAL REPORTS

View Completion Of Discharge Report 04/08/2016 14:03

Arrival Details Slot Charterers Confirmation Arrival Approval Actual Arrival Details Actual Arrival Approval CDR Details **CDR Approval**

ARRIVAL REPORT APPROVAL HISTORY

Arrival Report Id	Status	Action Date	Action
1 ROTNO393	CDR Submitted	16/07/2016	 
2 ROTNO393	CDR Approved By Customs	16/07/2016	 

ARRIVAL REPORT APPROVAL DETAILS

Arrival Report Id : ROTNO393

Status : * Remarks : *

CDR Approval Details Page

18. Click **Close** button to close the approval details.

19. Click  icon to preview the completion of discharge report details.

Print Preview Print x

Action Date:	Sat Jul 16 12:22:22 GMT+530 2016
Arrival Report Id:	ROTN0393
Status:	CDR Submitted
Description(English):	CDR Submitted
Rotation Number:	ROTN0393
Action By:	403
Description(Other):	CDR Submitted
Remarks:	Completion Of Discharge Report Submitted By User

Completion of Discharge Report Print Preview Page

20. Click **Print** button to print the discharge report details.

Print Completion of Discharge Report Details

This functionality allows you to print the Vessel Number, Estimated Time of Arrival and Estimated Time of Departure details.

To print the CDR details:

1. From the search results, click the  icon. The Print Preview Page will be displayed.

Print Preview Print x

Vessel Number:	Pavan
Estimated Time Of Arrival:	19/08/2016
Estimated Time Of Departure:	26/08/2016

Print Preview Page

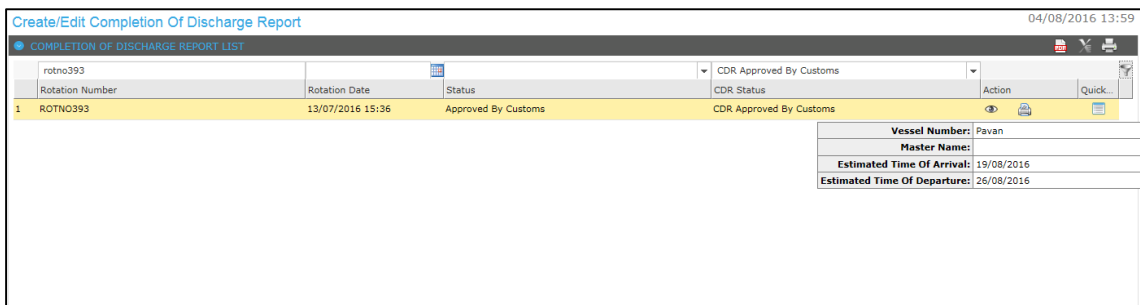
- Click **Print** button to print the Vessel Number, Estimated Time of Arrival and Time of Departure details.

Quick View Completion of Discharge Report Details

This functionality allows you to instantly overview the completion of discharge details such as Vessel Number, Master Manifest, Estimated Time of Arrival and Estimated Time of Departure.

To quick view the CDR details:

- From the search results, click the  icon. The Completion of Discharge report Quick View Page will be displayed.



The screenshot shows a web application interface for 'Create/Edit Completion Of Discharge Report'. The main area displays a table titled 'COMPLETION OF DISCHARGE REPORT LIST' with the following data:

Rotation Number	Rotation Date	Status	CDR Status	Action
1 ROTNO393	13/07/2016 15:36	Approved By Customs	CDR Approved By Customs	Quick...

Below the table, a summary panel displays the following details:

Vessel Number:	Pavan
Master Name:	
Estimated Time Of Arrival:	19/08/2016
Estimated Time Of Departure:	26/08/2016

Completion of Discharge Report Quick View Details Page